# **Arms Trade Treaty Voluntary Trust Fund**

# **FINAL REPORT**

# **SIERRA LEONE**

(Sierra Leone National Commission on Small Arms (SleNCSA))

Project No.: ATT.VTF.G2020.008SLE

11 March 2022

#### **Arms Trade Treaty Voluntary Trust Fund - Final Report**

Project Number	ATT.VTF.G2020.008SLE
Grantee name	Sierra Leone
Project title	Capacity building workshops for effective ATT implementation at regional level
Grant Amount	USD 62,902
Final Report submission date	11 March 2022
Period covered under this report (MM/DD/YY – MM/DD/YY)	01 January 2021 – 11 March 2022

## 1. Project activities and outcomes

#### a Describe the project outcomes.

The project has the undermentioned outcomes:

Increased knowledge and strengthen awareness of 150 security personnel for effective implementation of the provisions of the ATT in their areas of deployment across the country.

Reading materials on the ATT distributed to trained security personnel are utilized as important reference materials.

## b Describe how the project has assisted your implementation of the ATT.

The project has in diverse ways contributed tremendously to AAT implementation. The implementation and advancement of the ATT had supported state operations as prescribed in Article 3 on Ammunition/ Munitions which makes it mandatory for Sierra Leone as a State Party to reiterate the significance of maintaining a national control system that regulates the import of ammunition/munitions, or conventional arms covered under Article 2 (1).

Popularizing the Commission's mandate and the ATT standards at the higher level had increased the knowledge base of the people to have confidence in the Commission and be able to partner, collaborate and participate with the Commission in enhancing peace and security through compliance with standard procedures on arms possession and use.

Increased knowledge on the ATT has heightened communication flow among the Commission, other security agencies and the wider community. The illegal proliferation of conventional weapons, in this case, Small Arms and Light Weapons (SALW), is being reported, which is proving good for state and community security.

The implementation of this project came at the right time. Already, the amendment of the relevant Acts of the Commission, which incorporates key components of the ATT, is at its concluding stages.

More importantly, the implementation of the ATT had improved Sierra Leone's international and local cooperation with security agents consistent with their respective interests and respect for national laws. This also includes exchanging information on matters of mutual interest regarding the implementation and application of this Treaty pursuant to national respective security interests, maintain mutual assistance in investigations, prosecutions and judicial proceedings in relation to

relevant	enced in
Were all the project activities as specified in the Project Schedule (see Annex G completed?  Yes No	enced in
roject progress must be indicated against the Project Schedule (see Attachment 1). Please implementing the project.  Project progress must be indicated against the Project Schedule (see Attachment 1). Please indicate the Status of all activities highlighted in YELLOW in the Project Schedule. Please include comments where you think appropriate (e.g. to explain why certain activities have not completed on time).  What recommendations would you make in this regard?  None  How would you rate the relevance of the project (was the project suited to exist priorities and policies of the benefitting State(s))?  Not relevant at all Not very relevant Moderately Relevant Very relevant relevant  □ □ □ □ □ □ □ □ □ □ □ □ □ □ □ □ □ □ □	enced in
If no, explain why and describe any problems, constraints and difficulties experies implementing the project.  Project progress must be indicated against the Project Schedule (see Attachment 1). Please indicate the Status of all activities highlighted in YELLOW in the Project Schedule. Please include comments where you think appropriate (e.g. to explain why certain activities have been completed on time).  What recommendations would you make in this regard?  None  How would you rate the relevance of the project (was the project suited to eximpriorities and policies of the benefitting State(s))?  Not relevant at all Not very relevant Moderately Relevant Very relevant relevant  The project has generally enhanced Sierra Leone's implementation of the ATT. The knot gained by the participants of the training does not only build their capacities to implement the ATT in their areas of deployment, but is also being cascaded to their colledid not attend the training, as we are getting reports with evidences on tracing, remonitoring of conventional weapons at the main border crossing points. The country is	ase also
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accordance with Article 5 of the ATT which deals with 'General Implementation'	effective eagues whoorting ar
accordance with Article 5 of the Art which deals with General Implementation .	
How would you rate the <i>effectiveness</i> of the project (to what extent has the prattained its stated objectives)?	oject
Not effective at all Not very effective Moderately Effective Very effective	fective
xplain your answer:	
To a great extent, the effectiveness of the project is gradually and systematically being	
This is justifiable by the increased level of collaboration and coordination that security   and the community enjoy as they carry out their respective responsibilities in their vari	realized.

stations. This is evident on the ground as more arms and ammunition are being impounded and

•	nportantly, knowled , including locally m	• , ,		categories of				
How would you rate the <i>efficiency</i> of the project (to what extent were the project results attained on time and within budget)?								
Not efficient at all	Not very efficient	Moderately efficient	Efficient	Very efficient				
				$\boxtimes$				
xplain your answe	er:							
highly challenged issues. That notwiregarding the efferand evidence of nate regional and dis	trict levels and from	p-19 pandemic, coup getting positive feed ried out. There has n be seen from repo n media reports.	oled with other int backs from the var been increased lev rt updates during	ernal mitigating rious border areas				
that the pro Realistically, it is to Commission has o	oject results have on oo early to report on conducted an evalua	the impact of the pation meeting wher	roject as it has jus e 30 participants	t been completed. The who earlier benefited				
the institutions.	_	e, Military, Custor	•	ts represented each o tional Security (ONS)				
this short period, has been improve	we can identify or n ment in synergy of i	nention some positi nstitutions and repo	ve changes. As morting. Knowledge	etion reveal that within entioned earlier, there about various types of exporter, nor a regular				
the project has be challenging to secu has to prefinance t where the grantee	en fully implemente ure funds to implema those activities in or	d and the final repo ent the other aspect der to complete the ds to prefinance im	rt submitted to the softhe project? I implementation of plementation, the	e of project funds afte e ATT Secretariat. It i This means the granted of the project. In case e project would not be				

# i How would you rate the *sustainability* of the project (to what extent can the project benefits continue after the project has finished)?

Not sustainable at all	Not very Moderately sustainable sustainable		Sustainable	Very sustainable
			$\boxtimes$	

# Explain your answer:

The project would be sustainable in the sense that the trained personnel would continue to apply the knowledge gained during the training in their various areas of deployment. Moreover, they would continue to share both the knowledge gained and the training materials received with their colleagues for effective performance.

Already, there are in existence border security committees functioning at the main official and recognized border crossing points. The Commission is working out modalities to provide logistical support to these committees with funds from one of our projects, the Organized Crime: West African Response to Trafficking (OCWAR-T) Project, co-funded by the EU and GFFO, coordinated by GIZ and implemented by UNDP in collaboration with the Commission. This synergy would enhance sustainability of project activities and effective performance as some of the members of the border security committees attended the ATT capacity building training.

# j How will the Project outcomes be further used or applied in the future? Are there plans for the activities to be continued or for the experience gained to be shared?

As already mentioned above, the project outcomes would continue to impact the work of the trained personnel as they would continue to apply the knowledge gained during the training in their various areas of deployment. Moreover, they would continue to share both the knowledge gained and the training materials received with their colleagues for effective performance.

The Commission's work is also positively enhanced as there is improved collaboration with our partners within the national security architecture.

## 2. Final expenditure report

<u>Please complete the Worksheet titled 'input' in the VTF Expenditure Template – Final Report</u> (Sierra Leone) in Attachment 2.

#### Certification

<u>Please complete a separate certification for each consultant engaged to undertake the project activities that have been implemented.</u>

For the purposes of this certification:

Grantee means Sierra Leone National Commission on Small Arms (SLeNCSA)

Consultant means [Insert name of Consultant]

I [Insert name of authorised person making the declaration] being a person duly authorised by the Grantee hereby certify that:

- 1. The Consultant was engaged by the Grantee on or after the date the Grant Agreement was executed to deliver services to the Project.
- 2. The service provided by the Consultant to the Grantee has been completed in accordance with the Grant Agreement.
- 3. The amount paid by the Grantee to the Consultant for the provision of services to help implement the Grant project to date is [Insert total \$ funding amount in United States dollars]
- 4. I have attached the tax invoice provided to the Grantee by the Consultant for the provision of services for the Grant project to date.
- 5. I have attached a receipt from the Consultant confirming that the amount referred to in 3 above has been paid in full by the Grantee.
- 6. All the information I have provided to the ATT Secretariat (including the contents of this declaration) is complete, true and correct.
- 7. I am aware of the Grantee's obligations under their Grant Agreement, including the need to keep the ATT Secretariat informed of any circumstances that may impact on the objectives, completion and/or outcomes of the agreed project.
- 8. I am aware that the Grant Agreement empowers the ATT Secretariat to terminate the Grant Agreement and to request repayment of funds paid to the Grantee where the Grantee is in breach of the Grant Agreement.

Signed	Date
5	
[Position/ title]	

Please submit this report and signed declaration to ATT Secretariat along with;

- A copy of the tax invoice issued to you by the Consultant for the provision of services
- Proof the Consultant was paid. This could be a receipt issued to you by the Consultant or a bank statement.

Name of Grant Recipient	Sierra Leone			
Department or Agency	Sierra Leone National Commission on Small Arms			
Posting Date				
Project code	622020			

## VTF FINAL EXPENDITURE REPORT

Project No.         ATT.VTF.G2020.00           Reporting period         01 Jan 2021 - 11 N           Liscal Currency Code         SLL		OOBSLE
		March 2022
Grant Received USO (1st instalment)		53,467
Grant Received USD (2nd Instalment)		0

hittps://www.nanda.com/currency/converter/

-	and the same			d meanware and transcenses			lick above first cell f	or exchange rate site	-
			General Details		Actual spend to date **			Balance of budget available	Balance of funds received
16	Ref. N	Description 1	Description 2 - Receipt or levelor No Date	USD	Local Amount	Rate	usp	บรอ	USD
T	1	Vehicle hire within Freetown (1 vehicle 1 workshop x 2 days)	1 - 8/9/2021	200.00	2,000,000.00	0.0001	197.06	2.94	53,269.94
T	2	Vehicle hire for the regions (1 vehicle x 4 workshops x 3 days)	2a - 17/8/2021; 2b - 8/9/2021; 2c - 8/9/2021; 2d - 26/11/2021	1,800.00	18,135,000.00	0.0001	1,785.87	13.13	51,483.07
T	3	DSA to SLENCSA and ONS Staff for trips to the regions (5 persons x 4 trips x 3 nights)	3a -11 & 12/8/2021; 3b - 25 & 26/8/2021; 3c - 8 & 9/9/2021; 3d - 27 & 28/10/2021	10,200.00	103,530,000.00	0.0001	10,200.95	-0.95	41,282.12
Townson, and the same of the s	4		4.1.1, 4.1.2, 4.1.3 - 10 -12/8/2021; 4.2.1, 4.2.2, 4.2.3 - 24 - 26/8/2021; 4.3.1, 4.3.2, 4.3.3 - 7-9/9/2021; 4.4.1, 4.4.2, 4.4.3 - 26-28/10/2021	18,000.00	182,700,000.00	0.0001	18,001.68	-1.68	23,280.44
	5	Transport allowance to participants in the regions (30 persons x 4 workshops)	5.11, 5.1.2 - 12/8/2021; 5.2.1, 5.2.2 - 26/8/2021; 5.3.1, 5.3.2 - 8/9/2021; 5.4.1, 5.4.2 - 28/10/2021	1,800.00	18,247,500.00	0.0001	1,797.95	2 05	21,482.49
T	6	Fuel for vehicle for 2-way movement to and from the regions (200 litres x 4 trips)	6.1 - 10/8/2021; 6.2 - 24/8/2021; 6.3 - 7/9/2021; 6.4 - 24/10/2021	800.00	8,000,000.00	0.0001	788.25	11.75	20,694.24
T	7	Fuel for vehicle for town runs in the regions (15 litres x 4 days)	7.1 - 10/8/2021; 7.2 - 24/8/2021; 7.3 - 7/9/2021; 7.4 - 24/10/2021	60.00	600,000.00	0.0001	59.12	88.0	20,635.12
T	8	Fuel for vehicle for Freetown runs (20 litres x 2 days)	8.1 -22/7/2021; 8.2 - 22/7/2021	40.00	400,000.00	0.0001	39.41	0.59	20,595.71
T	9	Facilitation fee for ONS in the regions	9.1 - 11/8/2021; 9.2 - 25/8/2021; 9.3 - 8/9/2021; 9.4 - 25/10/2021	400.00	4,060,000.00	0.0001	400.04	-0.04	20,195.67
8	10	Public Address System and projector	This cost was included in the cost of Venue and Catering	1,500.00		0.0001	•	1,500.00	20,195.67
s	11	Venue and catering (5 workshops x 2 days)	11.1 - pro forma 19/7/2021, receipt no 330 22/7/2021; 11.2 - invoice 12/8/2021, receipt no.711 - 12/8/2021; 11.3 - pro forma 10/8/2021, receipt - 24/8/2021; 11.4 - pro forma 23/8/2021, invoice no.011966153, payment no.0000665, 63/8/2021 - 11.5 - 18/10/2021	15,900.00	163,607,997.00	0.0001	16,120.52	-220.52	4,075.15
T	12	Printing of Sierra Leone ATT Assessment Report (30 copies x 5 workshops)		900.00	10,505,250.00	0.0001	1,035.10	-135.10	3,040.05
T	13	Printing of SLeNCSA Act (30 copies x 5 workshops)	12 - Invoice no. 010325518 - 16/7/2021, Receipt no.2201 7/9/22021	150.00	1,750,875.00	0.0001	172.52	-22.52	2,867.53
1	14	Printing of Arms and Ammunition Act (30 copies x 5 workshops)	12 - Invoice no. 010325518 - 16/7/2021, Receipt no.2201 7/9/22021	150.00	1,750,875.00	0.0001	172.52	-22.52	2,695.01
1	15	Folder files for participants	15 - Invoice - 18/7/2021, Receipt no 2201 7/9/2021	150.00	1,522,500.00	0.0001	150.01	-0.01	2,545.00
T	16	Note pads for participants	15 - Invoice - 18/7/2021, Receipt no 2201 7/9/2021	150.00	1,522,500.00	0.0001	150.01	-0.01	2,394.99
T	17	Ball point pens for participants (box of 50)	15 - Invoice - 18/7/2021, Receipt no 2201 7/9/2021	15.00	152,250.00	0.0001	15.00	-	2,379.99
5	18	Vehicle hire for the region (1 vehicle x 1 meeting x 3 days)	18 - 15/2/2021	450.00	4,500,000.00	0.0001	443.39	6.61	1,936.60
T	19	DSA to SLENCSA and ONS staff for trip to Bo (5 persons x 1 trip x 2 nights)	19 - 11/2/2022	1,700.00	17,255,000.00	0.0001	1,700.16	-0.16	236.44
+	20	DSA to participants from the regions (30 participants x 1 meeting x 1 day)	20 - 11/2/2022	1,500.00	15,225,000.00	0.0001	1,500.14	-0.14	-1,263.70
T	21	Transport to participants from the regions (30 participants $\times$ 1 meeting $\times$ 1 day)	21.1 & 21.2 - 11/2/2022	450.00	4,560,000.00	0.0001	449.30	0.70	-1,713.00
Ť	22	Fuel for vehicle for 2-way movement to and from the regions (200 litres x 1 trip)	22 - 10/2/2022	200.00	2,000,000.00	0.0001	197.06	2.94	-1,910.06
1	23		Used in budget line 18	450.00	-	0.0001		450.00	-1,910.06
T	24	Venue and catering (1 workshop x 1 day)	24 - 11/2/2022	1,590.00	16,000,000.00	0.0001	1,576.50	13.50	-3,486.56
+	25	Public Address System	s System This cost was included in the cost of Venue and Catering			0.0001		150.00	-3,486.56
T	26	Folder files for participants	26 - 10/2/2022	40.00	406,000.00	0.0001	40.00		-3,526.56
	27	Note pads for participants	26 - 10/2/2022	40.00	406,000.00	0.0001	40.00		-3,566.56
T	28	Ball point pens for participants (box of 50)	26 - 10/2/2022	2.00	20,300.00	0.0001	2.00		-3,568.56
	29	Transport allowance to participants for Western Area Teathing	29.1.1; 29.1.2; 29.1.3 - 21/7.2021; 29.2.1, 29.2.2, 29.2.3 - 22/7/2021		9,000,000.00	0.0001	886.78	-886.78	-4,455.34
1	30	Banners for Training and Evaluation	30.1 - 23/7/2021; 30.2 - 6/9/2021; 30.3 - 6/9/2021; 30.4 - 7/9/2021; 30.5 - 29/10/2021; 30.6 - 24/2/2022	-	9,072,000.00	0.0001	893.88	-893.88	-5,349.22
	31	Media coverage for Training and Evaluation	31.1 - 21/7/2021; 31.2 - 8/8/2021; 31.3 - 25/8/2021; 31.4 - 8/9/2021; 31.5 - 27/10/2021; 31.6 - 11/2/2022		3,000,000.00	0.0001	295.59	-295.59	-5,644.81
astreus	AL WATER	ACRE CATALOGUE AND CATALOGUE AND CATALOGUE AND ACRES AND ACRES AND ACRES AND CATALOGUE AND CA		58,787.00	599,929,047.00		59,111.81		

<sup>\*</sup> Description 2 - Receipt or Invoice No. - Date: include information on the date of the receipt received, as well as the receipt number. Also include additional information e.g. if the budget line item relates to an airfaire, include the airfine that issued the ticket, the departure city and arrival city etc.

Signature: S. A. DAASAY
HEAD: ATT SEC.

Date: 24 February 2028

<sup>\*</sup>Actual spend to date: Insert the actual amount spent on the budget item, if the item was paid for in local currency, insert the figure in the column headed 'LOS and it will automatically be calculated in USD. If the item was paid for in USD, enter the figure in the column headed 'LOS

# RECONCILIATION SIERRA LEONE - ATT.VTF.G2020.008SLE 2020

Description	Total budget		Actual spend (Final Report)	Actual spend (Total)	Balance of budget available	Balance of funds received	% of over- or under- spend
Vehicle hire within Freetown (1 vehicle 1 workshop x 2 days)	USD	200	USD 197	USD 197	USD 3	USD 53270	98.5%
Vehicle hire for the regions (1 vehicle x 4 workshops x 3 days)		1800	1787	1787	13	51483	99.3%
DSA to SLeNCSA and ONS Staff for trips to the regions (5 persons x 4 trips x 3 nights)		10200	10201	10201	-1	41282	100.0%
DSA to participants in the regions (30 participants x 4 workshops x 3 days)		18000	18002	18002	-2	23280	100.0%
Transport allowance to participants in the regions (30 persons x 4		1800	1798	1798	2	21482	99.9%
workshops) Fuel for vehicle for 2-way movement to and from the regions (200 litres x 4 trips)		800	788	788	12	20694	98.5%
Fuel for vehicle for town runs in the regions (15 litres x 4 days)		60	59	59	1	20635	98.5%
Fuel for vehicle for Freetown runs (20 litres x 2 days)		40	39	39	1	20596	98.5%
Facilitation fee for ONS in the regions		400	400	400	0	20196	100.0%
Equipment costs							
Public Address System and projector		1500	0	0	1500	20196	0.0%
Operating costs							
Venue and catering (5 workshops x 2 days)		15900	16121	16121	-221	4075	101.4%
Printing of Sierra Leone ATT Assessment Report (30 copies x 5 workshops)		900	1035	1035	-135	3040	115.0%
Printing of SLeNCSA Act (30 copies x 5 workshops)		150	173	173	-23	2868	115.0%
Printing of Arms and Ammunition Act (30 copies x 5 workshops)		150	173	173	-23	2695	115.0%
Folder files for participants		150	150	150	0	2545	100.0%
Note pads for participants		150	150	150	. 0	2395	100.0%
Ball point pens for participants (box of 50)		15	15	15	0	2380	100.0%
Evaluation costs							
Vehicle hire for the region (1 vehicle x 1 meeting x 3 days)		450	443	443	7	1937	98.5%
DSA to SLENCSA and ONS staff for trip to Bo ( 5 persons x 1 trip x 2 nights)		1700	1700	1700	0	236	100.0%
DSA to participants from the regions (30 participants x 1 meeting x 1 day)		1500	1500	1500	0	-1264	100.0%
Transport to participants from the regions (30 participants $\times$ 1 meeting $\times$ 1 day)		450	449	449	1	-1713	99.8%
Fuel for vehicle for 2-way movement to and from the regions (200 litres x 1 trip)		200	197	197	3	-1910	98.5%
Vehicle hire (1 vehicle x 1 meeting x 3 days)		450	0	0	450	-1910	0.0%
Venue and catering (1 workshop x 1 day)		1590	1577	1577	14	-3487	99.2%
Public Address System		150	0	0	150	-3487	0.0%
Folder files for participants		40	40	40	0	-3527	100.0%
Note pads for participants		40	40	40	0	-3567	100.0%
Ball point pens for participants (box of 50)		2	2	2	0	-3569	100.0%
Total Direct Costs		58787	57036	57036			97.0%
Total Indirect Support Costs - 7%		4115	3992	3992			97.0%
Total		62902	61028	61028			97.0%

Amount of 1st installment Amount of 2nd installment Amount of 3rd installment

Balance owing to VTF

Binneh Kondeh Conteh Commissioner